

[LOGO]	Contractor: [COMPANY NAME]	Reference: COMPANY STANDARD PROCEDURES
Document Title: HAND-OVER INSPECTION PROCEDURE		Document no: [CSP - 00]
		Revision: 00

HAND-OVER INSPECTION PROCEDURE

**TEMPLATES ASSOCIATED WITH
THIS PROCEDURE IS EXCLUDED
AS IT FORMS PART OF THE
QUALITY CONTROL PACKAGE**

REVISION RECORD

These procedures are issued under the authority of the Managing Director and apply when carrying out these activities described. Revisions may be issued from time to time, as necessary, under the authority of the Quality Control department. Revisions will be recorded on the revision schedule, which will be issued with the revised pages.

Rev.	Date	Description	Prepared by	Checked	Approved
00	22-May-13	Initial Issue	XXXX	XXX	XXX

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CONTENTS

1.	SCOPE.....	3
2.	GENERAL	3
2.1	PROCEDURE RESPONSIBILITY.....	3
2.2	DEFINITIONS.....	3
3.	PROCEDURE.....	3
3.1	DECISION TO HAND-OVER PORTION OF WORKS	3
3.2	SITE ENGINEERS PRELIMINARY INSPECTION.....	3
3.3	PREPARATION OF QA RECORDS.....	4
3.4	FINAL PRE-HAND-OVER QC INSPECTION.....	4
3.5	PRE-HAND-OVER INSPECTION	4
3.6	FINAL HAND - OVER INSPECTION WITH CLIENT (CLIENT TAKE-OVER)	4
3.7	ISSUE OF THE CLIENT'S TAKING-OVER CERTIFICATE.....	5
4.	DOCUMENTATION	5
	TEMPLATE 1 – PRE-HANDOVER INSPECTION FOR CIVIL WORKS.....	6
	TEMPLATE 2 – PRE-HANDOVER INSPECTION FOR BUILDING WORKS.....	7
	TEMPLATE 3 – PUNCH LISTS	8
	TEMPLATE 4 – TAKING OVER CERTIFICATE	9
	TEMPLATE 5 – FINAL COMPLETION CERTIFICATE.....	10

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